

UK and EU Settlements

Settlement Configuration



Always confirm VAT specifics with Venue Operator before configuring your settlement

Sales VAT:

• In the UK, sales VAT is always the responsibility of the Artist, so **Tax Retained By** should always be set to **Artist**

FEU:

- FEU applies to non-UK Artists when performing in the UK. Typically when FEU applies, VAT does not. However, in some instances, a non-UK Artist may be performing with merchandise supplied by a UK based company. In this scenario, both FEU and VAT may apply
- When FEU applies, in the **Show Info** section, set **FEU** to **Yes**, then enter the **Withholding** % (20% is default but this can be overridden as needed)

Venue Cut/Commission:

- Confirm Venue Cut and how it is to be calculated with Venue Operator
- Set **Venue Cut On** to Gross, Adjusted Gross with Tax, Adjusted Gross without Tax, Adjusted Gross without Tax and Fees

VAT on Fees, Commissions, Services:

VAT may apply to fees, Venue commission, and services

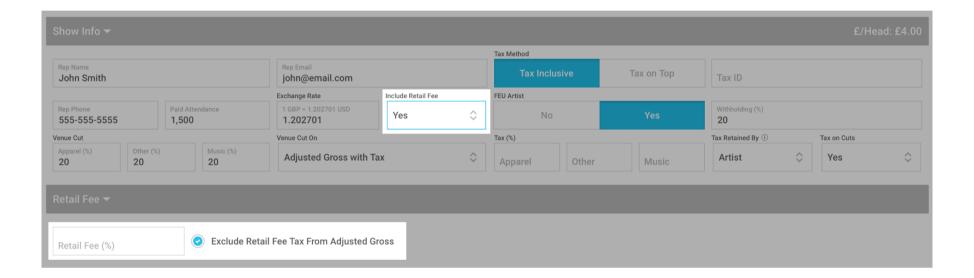
- If the Venue is charging a Retail Fee, in the **Show Info** section of the settlement, set Include **Retail Fee** to **Yes**. Then, in the **Retail Fee** section, set the **Retail Fee** % and check **Exclude Retail Fee Tax from Adjust Gross** if needed
- If the Venue is charging VAT on their commission, in the **Show Info** section of the settlement, set **Tax on Cuts** to **Yes**
 - If Tax on Cuts is set to No, tax cannot be applied to CC Fee or Show Adjustments
- If the Venue is charging VAT on their Credit Card fee, set **Tax Applied To** to either Apparel, Other, Music in the **Credit Card/Cash** section of the settlement. In order to configure this setting:
 - Tax Retained By must be set to **Artist**
 - Tax on Cuts must be set to Yes
 - Payment Type Collected By must be set to **Venue**
- If the Venue is charging VAT on additional services, in the **Show Adjustments** section of the settlement, add the Adjustment, then set **Tax Applied To** to either Apparel, Other, Music. In order to configure this setting:
 - Tax Retained By must be set to **Artist**
 - Tax on Cuts must be set to Yes
 - Cost Type must be set to **Off Top Paid To Venue**

More About Retail Fee and FEU

Retail Fee:

To apply a Retail Fee, in the **Show Info** section, select Include **Retail Fee: Yes**. Then, in the **Retail Fee** section, enter the %, and select **Exclude Retail Fee from Adjusted Gross** if applicable.

Retail Fee details will also be displayed on the generated Settlement PDF.



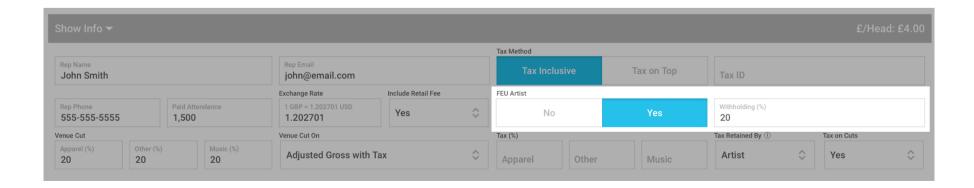
FEU:

The Foreign Entertainers Unit (FEU) is a specialist division of HMRC that was set up to ensure that production companies correctly account to HMRC for tax due when non-UK artists/entertainers and sportspersons perform in the UK.

To apply FEU, select **FEU Artist: Yes**.

When FEU is enabled, the following applies:

- 20% of the Adjusted Gross withholding applies (20% is default but this can be overridden as needed)
- FEU withholding is retained by the Venue
- Sales VAT no longer applies
- VAT on commission may still apply
- FEU is detailed in the Tax Summary portion of the Settlement



Overview

This user guide provides an overview of how to configure the atVenu Settlement page for your European Settlements. We'll break down 5 different scenarios, and illustrate how to specifically configure the atVenu Settlement for each.

In each of the included scenarios, we are applying the **Venue Commission / Cut** to **Total Gross**, not **Adjusted Gross**.

For the purposes of this guide, we will be using France as the country. Although all of the included scenarios can occur throughout Europe, one might be more common than the others, depending on the specific country you are Settling in.

Below, is a complete list of assumptions we are making across all Settlement scenarios:

Tour Currency

GBP

All Reports convert back to the Report Currency vou saved to the tour when it was created

Country of Settlement

France

Venue Commission Applied

Gross

Not applied to Adjusted Gross

VAT Rate

20%

Venue Cut

25%

*Except in Scenario 5, where a Flat Rate Cut is charged by Venue **Gross Sales**

€1,500

Applying the Venue Cut:

You have the ability to exclude tax from the Adjusted Gross. In the **Show Info** section, under **Venue Cut On**, select from either:

- Gross
- Adjusted Gross with Tax
- Adjusted Gross without Tax
- Adjusted Gross without Tax and Fees

Settlement Scenario One

Show Settlement Details:

• Country of Settlement: France

• Gross Sales: **€1,500.00**

• Sales VAT to be paid by Venue: - €250.00

• Artist Balance: **€1,250.00**

• Venue Cut: - €375.00 (25% of 1500)

• Final Payment Due Merchandiser/Artist: €875.00



In this scenario

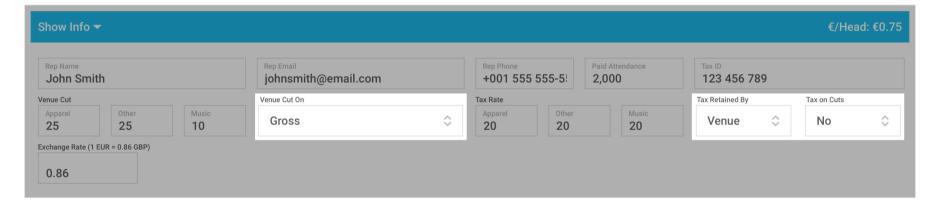
Venue **will** withhold and retain French VAT Venue **will not** charge VAT on their Commission / Cut

Configure the atVenu Settlement Page:

• Venue Cut On: Gross

• Tax Retained By: Venue

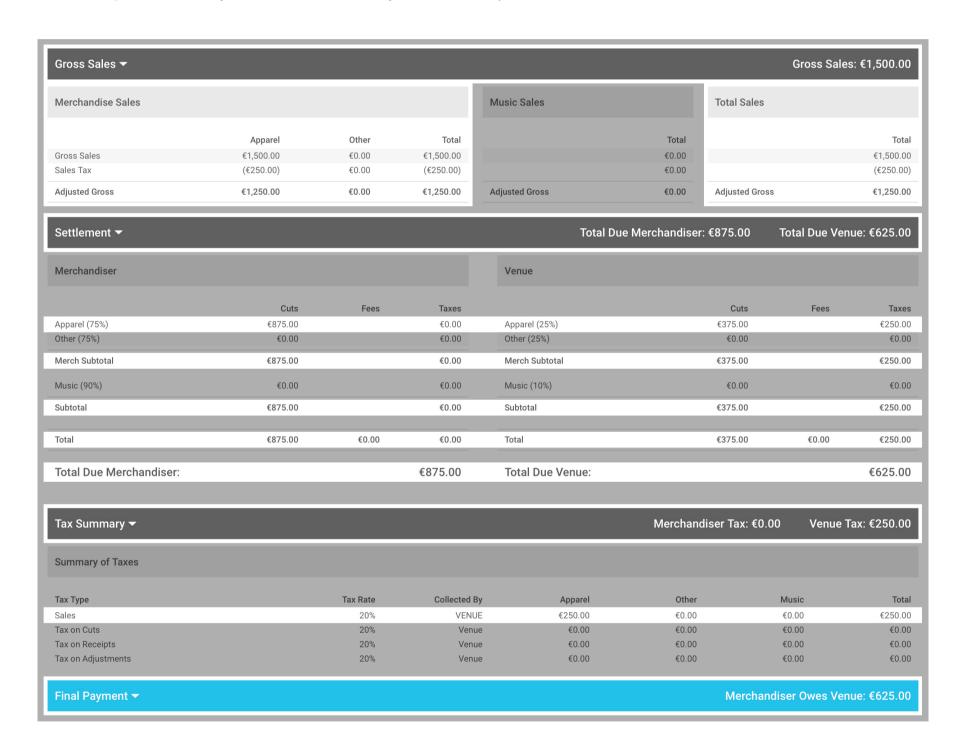
• Tax on Cuts: No



Settlement Scenario One Continued

Once the Settlement page is configured, at Venu will apply calculations based on those settings. The Settlement page is broken into sections:

- Gross Sales: Details Gross Sales and Sales VAT (Gross Sales: €1,500 Sales VAT: €250 = €1,250)
- **Settlement:** Details Cuts, Fees, and Taxes, along with totals due to Artist / Merchandiser and Venue (Artist Cut: €875 | Venue Cut: \$375 + VAT retained by Venue: €250 = €625)
- Tax Summary: Summary of VAT, along with the totals retained by each party (Sales VAT retained by Venue: €250)
- Final Payment: Final Payment due Venue with Payment Method options (Total Due Venue = €625)





Settlement Scenario Two

Show Settlement Details:

• Country of Settlement: France

• Gross Sales: **€1,500.00**

• Venue Cut: - €375.00 (25% of 1500)

• Final Payment Due Merchandiser/Artist: €1,125.00

• Sales VAT to be paid by Artist: - €250.00

• Profit: €875.00 after VAT paid by Artist



In this scenario

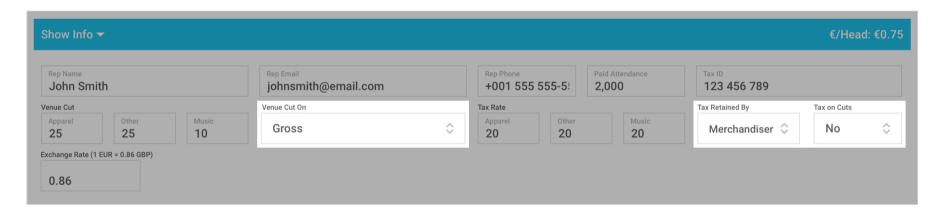
Venue **will not** withhold or retain French VAT Venue **will not** charge VAT on their Commission / Cut

Configure the atVenu Settlement Page:

• Venue Cut On: Gross

• Tax Retained By: Artist / Merchandiser

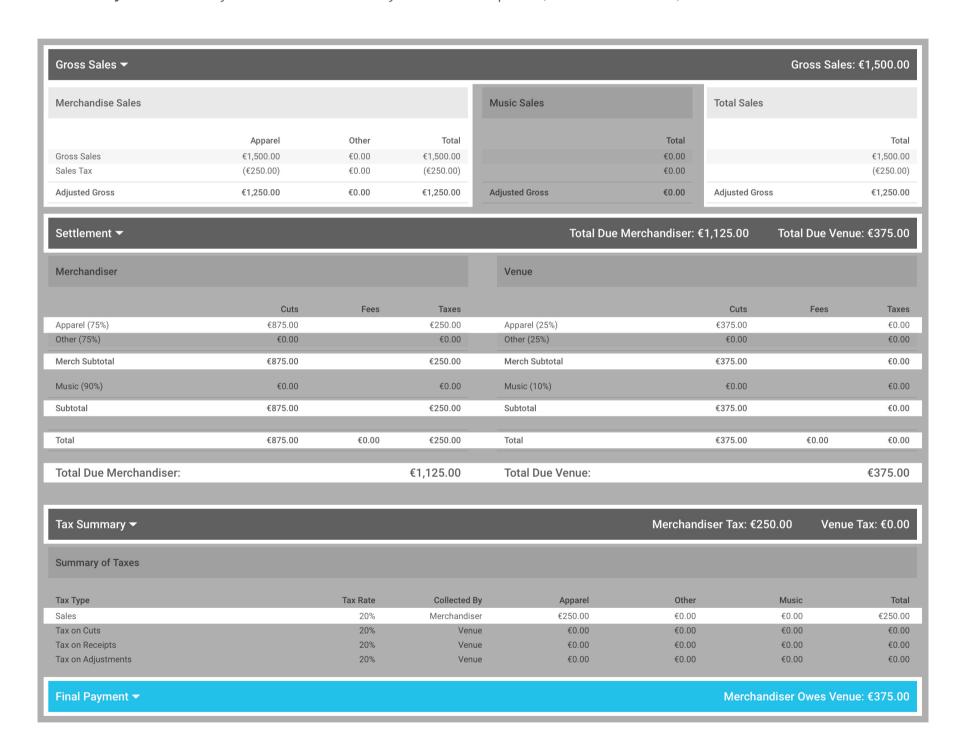
• Tax on Cuts: No



Settlement Scenario Two Continued

Once the Settlement page is configured, at Venu will apply calculations based on those settings. The Settlement page is broken into sections:

- Gross Sales: Details Gross Sales and Sales VAT (Gross Sales: €1,500 Sales VAT: €250 = €1,250)
- **Settlement:** Details Cuts, Fees, and Taxes, along with totals due to Artist / Merchandiser and Venue (Artist Cut: €875 + VAT retained by Artist: €250 = €1,125 | Venue Cut: €375)
- Tax Summary: Summary of VAT, along with the totals retained by each party (Sales VAT retained by Artist / Merchandiser: €250)
- Final Payment: Final Payment due Venue with Payment Method options (Total Due Venue = €375)





Settlement Scenario Three

Show Settlement Details:

• Country of Settlement: France

• Gross Sales: **€1,500.00**

• Venue Cut: **25%** *or* - **€375.00** (25% *of* 1500)

• VAT on Cut: - €75.00

• Final Payment Due Merchandiser/Artist: €1,050.00

- Sales VAT to be paid by Artist: €175.00 (€250 €75)
 (Note: Do not overpay VAT. The total Sales VAT due is €250.00 but the Venue has already collected €75.00, leaving a VAT balance due of €175.00 to be paid by Artist / Merchandiser)
- Profit: €875.00 after VAT and Claim Back



In this scenario

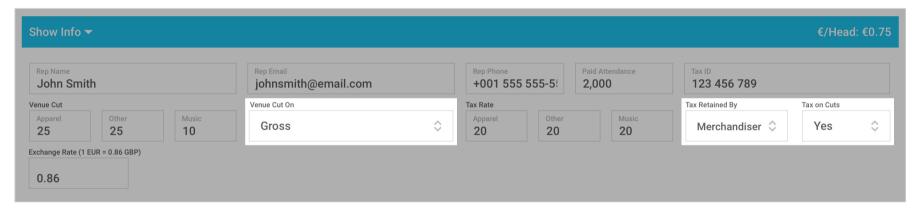
Venue **will not** withhold or retain French VAT Venue **will** charge VAT on their Commission / Cut

Configure the atVenu Settlement Page:

• Venue Cut On: Gross

• Tax Retained By: Artist / Merchandiser

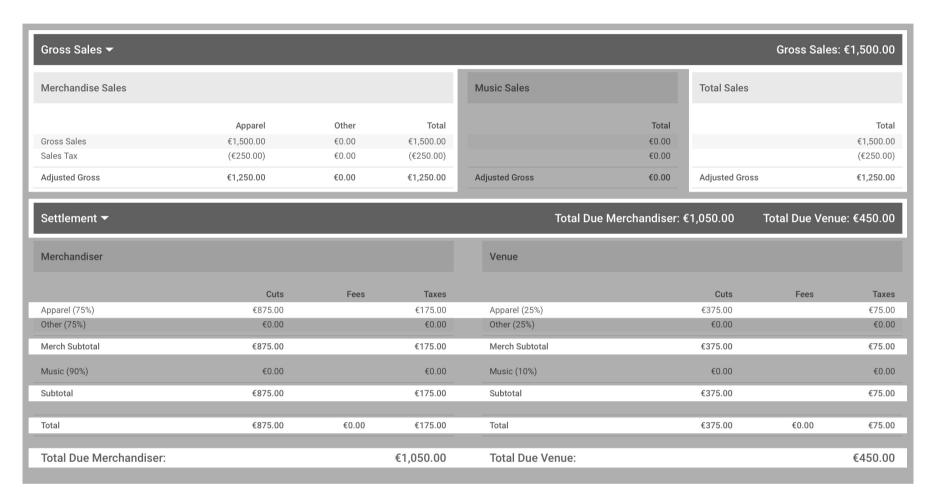
• Tax on Cuts: Yes



Settlement Scenario Three Continued

Once the Settlement page is configured, at Venu will apply calculations based on those settings. The Settlement page is broken into sections:

- Gross Sales: Details Gross Sales and Sales VAT (Gross Sales: €1,500 Sales VAT: €250 = €1,250)
- **Settlement:** Details Cuts, Fees, and Taxes, along with totals due to Artist / Merchandiser and Venue (Artist Cut: €875 + VAT retained by Artist: €175 = €1,050 | Venue Cut: €375 + VAT on Commission: €75 = €450)



Settlement Scenario Three Continued

- Tax Summary: Summary of VAT, along with the totals retained by each party (Sales VAT retained by Artist / Merchandiser: €175 | VAT on Cut retained by Venue: €75 = Total Sales VAT: €250)
- Final Payment: Final Payment due Venue with Payment Method options (Total Due Venue = €450)

Tax Summary ▼				Merchandiser Tax	: €175.00	Venue Tax: €75.00
Summary of Taxes						
Тах Туре	Tax Rate	Collected By	Apparel	Other	Music	Total
Sales	20%	Merchandiser	€250.00	€0.00	€0.00	€250.00
Tax on Cuts	20%	Venue	€75.00	€0.00	€0.00	€75.00
Tax on Receipts	20%	Venue	€0.00	€0.00	€0.00	€0.00
Tax on Adjustments	20%	Venue	€0.00	€0.00	€0.00	€0.00
Taxes Assessed						
Тах				Merchandiser		Venue
Tax on Sales				€250.00		
Total Tax				€250.00		
Tax on Cuts				(€75.00)		€75.00
Tax on Receipts				€0.00		€0.00
Tax on Adjustments				€0.00		€0.00
Net Taxes Retained				€175.00		€75.00
Final Payment ▼				Me	erchandiser Ov	wes Venue: €450.00

Settlement Scenario Four

Scenario Four is based on an incorrect practice. As a general rule, you should not encounter this. However, should this scenario present itself, we have provided a workaround. In this scenario, the Venue is withholding Sales VAT, but ALSO charges VAT on the Venue Cut, resulting in a double tax situation. Note: A Claim Back should be issued for the additional €75.00 VAT collected by Venue

Show Settlement Details:

• Country of Settlement: France

• Gross Sales: **€1,500.00**

• Sales VAT to be paid by Venue: - €250.00

• Artist Balance: **€1,250.00**

• Venue Cut: - €375.00 (25% of 1500)

• VAT on Cut: - €75.00

• Final Payment Due Merchandiser/Artist: €800.00

• Artist Claim Back VAT on Commission: + €75.00

• Profit: €875.00 after Claim Back



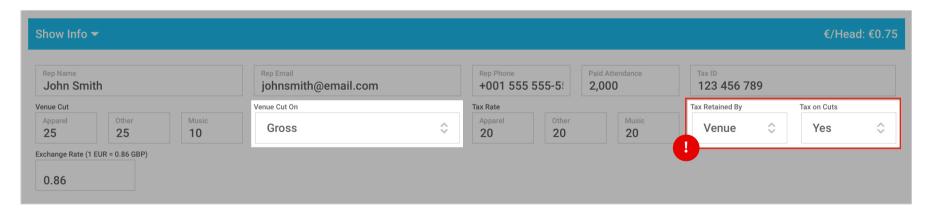
In this scenario

Venue **will** withhold and retain French VAT Venue **will** charge VAT on their Commission / Cut

Configure the atVenu Settlement Page:

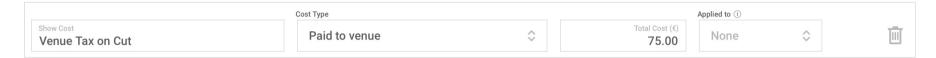
Venue Cut On: GrossTax Retained By: Venue

• Tax on Cuts: Yes

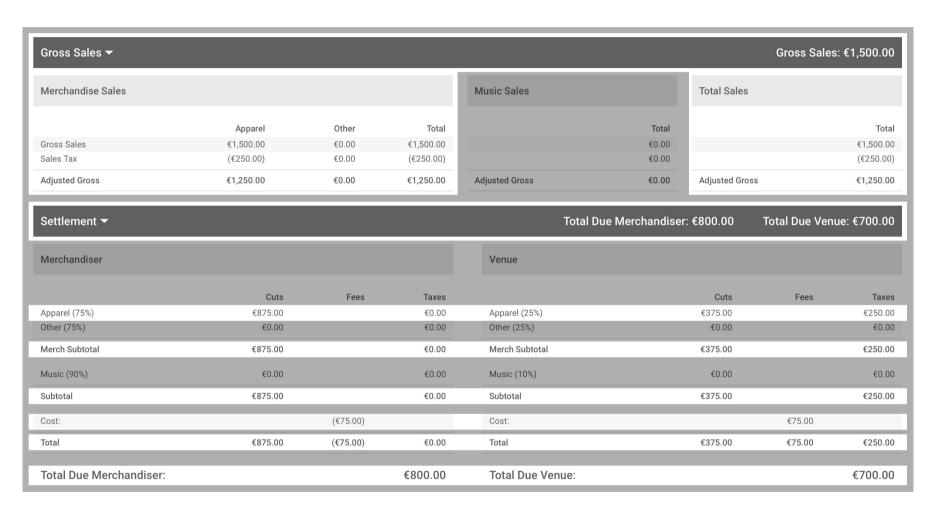


Settlement Scenario Four Continued

To account for the additional €75.00 VAT on Commission the Venue is withholding on the Settlement, enter a Show Adjustment and set the Cost Type to 'Paid to Venue'



- Gross Sales: Details Gross Sales and Sales VAT (Gross Sales: €1,500 Sales VAT: €250 = €1,250)
- **Settlement:** Details Cuts, Fees, and Taxes, along with totals due to Artist / Merchandiser and Venue (*Artist Cut: €875 Paid to Venue Show Cost: €75 = €800 | Venue Cut: €375 + VAT retained by Venue: €250 + VAT on Commission: €75 = €700)*



Settlement Scenario Four Continued

- Tax Summary: Summary of VAT, along with the totals retained by each party (Sales VAT retained by Venue: €250)
- Final Payment: Final Payment due Venue with Payment Method options (Total Due Venue = €700)

Tax Summary ▼				Merchandise	⁻ Tax: €0.00	Venue Tax: €250.00
Summary of Taxes						
Тах Туре	Tax Rate	Collected By	Apparel	Other	Music	Total
Sales	20%	Venue	€250.00	€0.00	€0.00	€250.00
Tax on Cuts	20%	Venue	€0.00	€0.00	€0.00	€0.00
Tax on Receipts	20%	Venue	€0.00	€0.00	€0.00	€0.00
Tax on Adjustments	20%	Venue	€0.00	€0.00	€0.00	€0.00
Taxes Assessed						
Tax				Merchandiser		Venue
Tax on Sales				€0.00		€250.00
Total Tax				€0.00		€250.00
Tax on Cuts				€0.00		€0.00
Tax on Receipts				€0.00		€0.00
Tax on Adjustments				€0.00		€0.00
Net Taxes Retained				€0.00		€250.00
Final Payment ▼					Merchandiser (Owes Venue €700.00

Settlement Scenario Five

Show Settlement Details:

• Country of Settlement: France

• Gross Sales: **€1,500.00**

• Venue Cut: Flat rate €100.00

• VAT on Cut: - €20.00

• Final Payment Due Merchandiser/Artist: €1,380.00

- Sales VAT to be paid by Artist: €230.00 (€250 €20)
 (Note: Do not overpay VAT. The total Sales VAT due is €250.00 but the
 Venue has already collected €20.00, leaving a VAT balance due of
 €230.00 to be paid by Artist / Merchandiser)
- Profit: €1,150.00 after VAT and Claim Back



In this scenario

Venue **will not** withhold or retain French VAT Venue **will** charge VAT on their Commission / Cut Venue is charging a **flat rate** Commission / Cut of €100

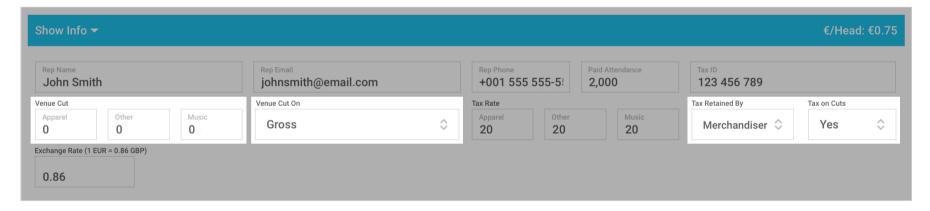
Configure the atVenu Settlement Page:

• Venue Cut On: Gross

• Tax Retained By: Artist / Merchandiser

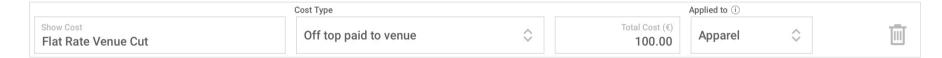
• Tax on Cuts: Yes

• Venue Cut %: 0



Settlement Scenario Five Continued

- To account for the €100.00 flat rate Commission the Venue is charging and ensure the VAT on Commission is represented properly on the Settlement:
- 1. Enter a **Show Adjustment** and set the Cost Type to '**Off Top Paid to Venue**' (Do not select 'Paid to Venue')
- 2. Enter the **Total Cost** amount
- 3. Select a category from the **Applied To** dropdown. This will apply VAT to this **Total Cost** amount



Once the Settlement page is configured, at Venu will apply calculations based on those settings. The Settlement page is broken into sections:

- Gross Sales: Details Gross Sales and Sales VAT (Gross Sales: €1,500 Sales VAT: €250 Venue Cut: €100 = €1,150)
- **Settlement:** Details Cuts, Fees, and Taxes, along with totals due to Artist / Merchandiser and Venue (Artist Cut: €1,250 + VAT retained by Artist: €250 Flat Rate Cut: €100 VAT on Cut: €20 = €1,380 | Venue Cut: €100 + VAT on Commission: €20 = €120)



Settlement Scenario Five Continued

- Tax Summary: Summary of VAT, along with the totals retained by each party (Sales VAT retained by Artist / Merchandiser: €250 | VAT on Cut retained by Venue: €20 = €270 | Actual Total Sales VAT: €250 after €20 Claim Back)
- Final Payment: Final Payment due Venue with Payment Method options (Total Due Venue = €120)

Tax Summary ▼				Merchandiser	Tax: €230.00	Venue Tax: €20.0
Summary of Taxes						
Гах Туре	Tax Rate	Collected By	Apparel	Other	Music	То
Sales	20%	Merchandiser	€250.00	€0.00	€0.00	€250
Fax on Cuts	20%	Venue	€0.00	€0.00	€0.00	€0
Tax on Receipts	20%	Venue	€0.00	€0.00	€0.00	€0
Γax on Adjustments	20%	Venue	€20.00	€0.00	€0.00	€20
·				Manual and the second		
Tax				Merchandiser €250.00		
Tax on Sales				€250.00		€
						€
Tax on Sales				€250.00		€(
Fax on Sales Fotal Tax Fax on Cuts Fax on Receipts				€250.00 €250.00 €0.00 €0.00		€(
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Fax on Sales Fotal Tax Fax on Cuts Fax on Receipts				€250.00 €250.00 €0.00 €0.00		Ve €0 €0 €1 €20 €20



Thank You!

If you have any further questions or concerns please contact us:

atVenu.com/support or support@atVenu.com